

We are asking you to allow your child to participate in a research project being run by the University of Oslo (UiO) and the University of South-Eastern Norway (USN). This letter provides you with information about the aims of the project and what participation will mean for your child.

Purpose

Under the DIVA project we are investigating video recordings of how the teaching skills of student teachers can be used for teaching students to become better teachers.

The research project covers the following: student teachers teaching classes while doing their supervised professional training. Their teaching activities are filmed on the students' own mobile phones or tablets. These recordings are made in the Visual Vocal Application (VIVA) app, which is designed to ensure that recordings and data are processed in accordance with the General Data Protection Regulation (GDPR). The video recordings in which your child appears are used for digital group teaching at the University of South-Eastern Norway. Teacher trainers and student teachers talk about their teaching in the video recordings, so that student teachers can learn more about how they can provide good teaching.

Who is responsible for the research project?

At the University of South-Eastern Norway, Toril Aagaard from the Department of Education is the USN's project manager, Lene J. Kjær is responsible for piloting primary and lower secondary teacher education at the USN and Katrine Nesje is the UiO's project manager.

Why are you being asked to participate?

You are being asked to participate because one or more student teachers are undergoing supervised professional training at your child's school and are participating in the DIVA research project.

What does participation mean for you?

1) If you choose to participate, some of the teaching provided by student teachers in your class will be filmed (usually about 45 minutes). It is primarily student teacher teaching that is the focus of the video recordings, but some of the students' faces and voices will also be included. The students have attended a course on data processing, privacy and ethics that they need to pass in order to be

allowed to film in the classroom. The video recordings will be stored electronically in accordance with the USN's guidelines and GDPR requirements. Video recordings that are to be used for research purposes will be anonymised and transcribed.

2) The students select part of the video recordings (usually 5 minutes) which will be shown in digital group teaching sessions at the University of South-Eastern Norway. In these the student teachers, teacher trainers from the University of South-Eastern Norway and those supervising professional training observe and discuss the film clips. This group teaching will also be filmed and stored electronically in accordance with the USN's guidelines and GDPR requirements. Video recordings that are to be used for research purposes will be anonymised and transcribed.

Participation is voluntary

Participation in the project is voluntary. If you choose to allow your child to participate, you may withdraw your consent at any time without stating your reasons for doing so. All information about your child will then be anonymised. There will be no negative consequences if you do not wish to participate or subsequently choose to withdraw. Students who are not participating in the research project will be placed outside the range of the camera so that their faces are not filmed. If the voices of these students are included in the recording, they will be edited out immediately once the recording had been made and before it is sent for storage. If a lot of children opt out from participating, they will be taught in another classroom.

Your privacy – how we store and use your information

We will only use your child's information for the purposes outlined in this letter. We treat this information in confidence and store the video recordings on a secure server at the USN, in accordance with the General Data Protection Regulation (GDPR).

The project group will have access to the video recordings made during both teaching in the classroom (in your child's class) and the digital group teaching (teacher education):

- Researchers from the UiO and the USN
- Three teachers from Hammer School

- Technical personnel at the UiO and the USN who are responsible for the storage and deletion of video files and the person responsible for transcribing the recordings for research purposes.

The following will have access to the video recordings made during teaching in the classroom:

- The student teachers who teach your child's class
- The usual class teacher (who supervises the student's practical training)
- The teacher trainers and student teachers who participate in the group lessons where the recordings from your child's class are observed and discussed

The video recordings may be shown in closed groups consisting of researchers from and outside the UiO and the USN for the purpose of analysing and undertaking quality assurance of the research findings, and in connection with the competency development of teacher educators at the UiO and the USN.

Only project managers and administration managers have access to the consents and lists of names.

The research project findings will be presented in national and international fora (conferences, seminars, peer-reviewed publications). It will not be possible to recognise any of the participants in the research project.

Associate Professor Toril Aagaard is the project manager responsible for implementation at the USN. The project is being led by Associate Professor Torunn Aanesland Strømme and Associate Professor Katrine Nesje from the UiO.

What will happens to your data when we conclude the research project?

The project is scheduled to end on 31 December 2028 and then the data material including the video recordings will be deleted.

Your rights

As long as you can be identified in the data material, you have the right to:

- access any personal data that is registered about you,
- have personal data about you rectified,
- have personal data about you deleted,

- obtain a copy of your personal data (data portability), and
- appeal about the processing of your personal data to the Data Protection Officer and the Norwegian Data Protection Authority.

What gives us the right to process personal data about you?

We process data about you based on your consent.

As tasked by the Department of Education at the USN, the Norwegian Centre for Data Research (NSD) has found that the processing of personal data in this project is in accordance with the data protection regulations.

Where can I learn more?

If you have any questions about the study, or wish to exercise your rights, please contact: the Project Manager at the USN by e-mail toril.aagaard@usn.no or the NSD – Norwegian Centre for Research Data, by e-mail personverntjenester@nsd.no, or by telephone: +47 55 58 21 17; or the Data Protection Officer at the USN personvernombud@usn.no.

Yours sincerely

Toril Aagaard (Project Manager, USN), Lene J. Kjær (Education Lecturer, USN), Katrine Nesje (Project Manager, UiO)

This is what I consent to:

I have received and understood the information about the DIVA project and have had the opportunity to ask questions. I agree that:

- my child can be filmed in class when the student teacher is teaching
- the video recordings can be used for teaching/training purposes at the USN
- the video recordings can be used for research purposes at the UiO and the USN
- the video recordings may be shown in closed groups consisting of researchers from and outside the UiO and the USN for the purpose of analysing and undertaking quality assurance of the research findings, and in connection with the competency development of internal teacher educators.

If I check "Ja, jeg samtykker", this consent form will be stored for the duration of the project period.

Samtykke *

Dersom jeg krysser av for «Ja, jeg samtykker», vil dette samtykkeskjemaet bli lagret så lenge prosjektperioden pågår.

Jeg samtykker til at mine opplysninger lagres og behandles frem til prosjektet er avsluttet, 31. desember 2028.

☐ Ja, jeg samtykker

I consent to my data being stored and processed until the project has been concluded, 31 December 2028.